



Auburn Industrial
Development Authority



James A. Dacey
Chairman

24 South Street
Auburn, NY 13021

PHONE
(315) 255-4115

FAX
(315) 253-0282

MINUTES

Auburn Industrial Development Authority
Governance Committee
Wednesday March 15, 2023 @ 4:30pm
2 State Street, Auburn, NY *

*Due to COVID-19 safety protocols, there is limited in-person capacity for this meeting. The public can view the meeting livestreamed online at

https://www.youtube.com/channel/UComWGbZGdalil_KTC2_Iasw

MINUTES

GOVERNANCE COMMITTEE MEETING

COMMITTEE MEMBERS PRESENT

Jim Dacey

Terry Cuddy (Secretary and Council Member)

Jimmy Giannettino (Council Member)

Lisa Greene (Member at Large)

Gwen Webber-McLeod (Member at Large)

STAFF

Michael Miller, Executive Director

Katie Moran, Secretary/Treasurer

ROLL CALL: Mr. Dacey called the meeting to order at 4:30 and took Roll Call

BOARD EVALUATIONS:

Mr. Dacey reported that one or two evaluations have not yet been returned. There are seven that should have been returned. It is interesting to note that it appears that more thought is going into completing these than ever before. In past evaluations it appeared that everyone was just marking everything as

agree. This time people were more thoughtful and indicated that there were items with which they did not agree.

One of those items stated that individual board members communicate effectively with executive staff so as to be well informed on all issues. Mr. Cuddy reported that this was an item with which he disagreed on his form. The turnover this year and the search for a new Executive Director made it difficult for Board members to communicate with someone on the staff. The fact that it was a unique year with many changes should be acknowledged. The transitions made it difficult for Board members to know who could provide them with information. With new staff on board, things are beginning to fall into place. Mr. Miller is working to make sure that key stakeholders are the first to be notified of important information. Mr. Dacey pointed out that in the past there was a sense that stakeholders didn't need much information. There has been improvement in this thinking.

Ms. Webber-McLeod stated that in light of this transitional year there are signals that the Board and the Executive Director can pick up on regarding areas in need of improvement. Many organizations have similar problems in governance and much of what is on the forms is common. The comments can be very useful and can provide an opportunity for improvement. Mr. Miller recognizes that there has been an information gap due to the turnover and is trying to pick up on patterns within the concerns that were expressed. Moving forward he and the staff will be respectful of the concerns reported on the forms and will work to be more communicative as they address these concerns.

Mr. Dacey indicated that there were concerns expressed about a succession plan for the Chairman. This position is appointed by the Mayor and is not appointed by the Board. There is a plan to cover the Chair position when Mr. Dacey is not available. Mr. Cuddy suggested speaking with the Board about it and checking to see if Mr. Andre is interested in continuing as Vice Chair. He has already seen improvement in general CEDA management.

Ms. Webber-McLeod suggested that the agenda be organized around the performance goals so it can be used as an opportunity to tie the agenda into activities of AIDA. This will help demonstrate that work on the goals is advancing.

BYLAWS:

The Bylaws have been reviewed and discussed. Mr. Miller asked if there was any further discussion. Ms. Webber-McLeod asked him if he thought that the document would work for him. Mr. Miller reported that he serves at the pleasure of the Board and if it works for them it will work for him. The Committee agreed that they will take the bylaws to the Board for approval.

The next meeting is September 20, 2023 at 4:30.

A motion was made by Mr. Cuddy and seconded by Ms. Webber-McLeod to adjourn the meeting. The motion was unanimously approved and the meeting was adjourned at 4:55 p.m.