

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.auburnida.org/policies
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Bergmann Associates

Type of Procurement: Consulting Services
Award Process: Authority Contract - Competitive Bid
Award Date: 07/20/2016
End Date:
Amount: \$54,302
Amount Expended for Fiscal Year: \$32,970
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 280 East Broaad Street
Address Line2: Suite 200
City: ROCHESTER
State: NY
Postal Code: 14604
Plus 4:
Province Region:
Country: USA

Procurement Description: Conduct environmental studies and provide master planning services for Auburn Technology Park.

2. Vendor Name: Buffington & Hoatland CPAS PLLC

Type of Procurement: Financial Services
Award Process: Authority Contract - Competitive Bid
Award Date: 09/16/2015
End Date:
Amount: \$6,000
Amount Expended for Fiscal Year: \$6,000
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 213 North Street
Address Line2:
City: AUBURN
State: NY
Postal Code: 13021
Plus 4:
Province Region:
Country: USA

Procurement Description: Independent Audit for FY 2016

Procurement Transactions Listing:

3. Vendor Name: Buffington & Hoatland CPAs

Type of Procurement: Financial Services
Award Process: Authority Contract - Competitive Bid
Award Date: 09/16/2015
End Date:
Amount: \$6,100
Amount Expended for Fiscal Year: \$0
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 213 North Street
Address Line2:
City: AUBURN
State: NY
Postal Code: 13021
Plus 4:
Province Region:
Country: USA

Procurement Description: Independent Audit for FY 2017

4. Vendor Name: Cayuga Economic Development Agency

Type of Procurement: Staffing Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2016
End Date: 12/31/2017
Amount: \$40,000
Amount Expended for Fiscal Year: \$20,000
Fair market value: \$40,000
Explain why the fair market value is less than the amount:

Address Line1: 2 State Street
Address Line2:
City: AUBURN
State: NY
Postal Code: 13021
Plus 4:
Province Region:
Country: USA

Procurement Description: Administrative Services

Procurement Transactions Listing:

5. Vendor Name: Hancock & Estabrook, LLP

Type of Procurement: Legal Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$12,820.18
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 1500 AXA Tower I
Address Line2: 100 Madison St
City: SYRACUSE
State: NY
Postal Code: 13202
Plus 4:
Province Region:
Country: USA

Procurement Description: Legal Services Rendered in Connection to Crown Castle. Utilized services of existing legal counsel.

Procurement Transactions Listing:

Additional Comments: