



Auburn Industrial  
Development Authority

**MEETING MINUTES  
AUBURN INDUSTRIAL DEVELOPMENT AUTHORITY, GOVERNANCE  
COMMITTEE**

**Wednesday, December 16th, 2015  
Cayuga County Chamber of Commerce  
2 State St., Auburn, NY 13021**

**Board Present:** James A. Dacey (Chair & Member of Business)  
Monika Salvage (School Board Member)  
Terry Cuddy (Council Member)

**Staff:** Tracy Verrier, Assistant Treasurer  
Andrew Fish, Executive Director  
Michelle Milewski, Assistant Treasurer

**CALL TO ORDER**

Mr. Dacey called the meeting to order at 6:16 pm, noting that there was a quorum present.

**SELF EVALUATION**

Mr. Dacey said that the board reviewed updated bylaws in 2005, but the board did not enact changes.

Ms. Verrier said that she compiled surveys from 2014 and 2015 and used 2014 as a point of reference. She said that the piece about collaboration didn't go very well, and members thought it was confusing.

Ms. Salvage said that there will be more discussion than four questions. Ms. Verrier said it was more to take the board's temperature, but only received six of nine responses.

The committee discussed the importance of filling out the self-evaluation form and decided the Mr. Dacey will speak to the board at the January meeting. The committee also discussed the expectation of the staff from the board in relation to its mission and the role of AIDA and CEDA in the community, and that there is a difference in the role of staff from several years ago to now.

The committee talked about getting the Industrial Park more shovel ready, and using board meetings as work sessions instead of having a clear agenda.

**BYLAW REVIEW**

The bylaw and policy reviews were tabled until the spring governance committee meeting. The committee noted that other than the bylaws, most all policies were adopted just last year.

**POLICY REVIEW**

The committee recommended no changes in policy, but will review the bylaws after attorney Rob Poyer takes a look at them.

**AJOURNMENT**

Motion to adjourn at 7:25 pm by Ms. Salvage; seconded by Mr. Cuddy.

James A. Dacey  
Chairman

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