



Auburn Industrial
Development Authority

**GOVERNANCE COMMITTEE MEETING MINUTES
AUBURN INDUSTRIAL DEVELOPMENT AUTHORITY
Wednesday, December 20, 2017**

**First Floor Meeting Room
Chamber of Commerce, 2 State Street, Auburn, NY 13021**

Board Present: James Dacey (Chair & Member of Business)
Terry Cuddy (Council Member)
Michael Quill (Council Member)

Staff & Guests: Tracy Verrier, Executive Director
Joseph Sheppard, Assistant Treasurer

The meeting came to order at 4:38pm after establishing a quorum.

POLICY & CHARTER REVIEW

Ms. Verrier discussed the policies that needed to be reviewed. She explained that the By-Laws were in the process of being updated and that they would need to be reviewed again prior to be approved and finalized.

Mr. Dacey discussed the review of the By-Laws noting that he would like the draft to be provided to the Board for their review, and for the Board to provide comments prior to the committee reviewing them again. Ms. Verrier stated that she would provide the draft to the full board and ask them to provide any comments prior to the January meeting, noting that the committee would need to meet again in January to discuss any comments.

Ms. Verrier asked if there were any comments on the other policies noting that they are all fairly standard and straightforward. There were no additional comments.

ADJOURNMENT

The meeting adjourned at 4:45pm

Next meeting Wednesday January 17, 2018 @ 5:00pm in the First Floor Conference Room of the Chamber Offices, 2 State St.

James A. Dacey
Chairman

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